



PAYMENT PLAN AGREEMENT FORM 2025

STUDENT/FAMILY NAME			
Parent Name			
Payment Plan for the following items			
Item	Amount	Item	Amount
			\$
			\$
			\$
Grand Total			
Calculations of Payment Plan: e.g. based on how many weeks/fortnights ☐ Total \$ _____ p/week OR ☐ Total \$ _____ p/fortnight			
Method of Payment: ☐ BPoint from Invoice ☐ QParents ☐ Bank Transfer ☐ EFTPOS ☐ Centrepay			

Payment Plan Agreement

- All SRS Plans are required to be finalized by 01 September 2025.
- Camp fees are to be paid in full before the departure date of camp.
- Excursions are to be paid in full before attending.
- If making an internet payment, the correct payment description must be used. A school receipt will be issued and given to your child class teacher. All receipts and documentation should be retained by the parent / carer for future reference and possible taxation purposes.
- Where Student Resource Scheme fees are overdue, the Principal may exclude a student from an optional extra curricula school activity.

I fully understand that failure to comply with this Agreement will mean automatic withdrawal of my child from the activity indicated above. Upon this agreement plan the nominated 1st payment MUST be paid as signing this agreement form. Payment must be finalised by the agreed final date.

Parent/Carer Name: _____ Contact: _____

Parent/Carer Signature: _____ Date : _____

Payment Date Information Emailed/Copied for Parent/Carer Records from Agresso					
Date	Activity	Amount	Date	Activity	Amount
		\$			\$
		\$			\$
		\$			\$
		\$			\$
		\$			\$
		\$			\$

Office Use only | The following payment plan has been approved. Attach Payments from OneSchool

Principal/Business Manager Name: _____ Date: _____

Principal/Business Manager Signature: _____

