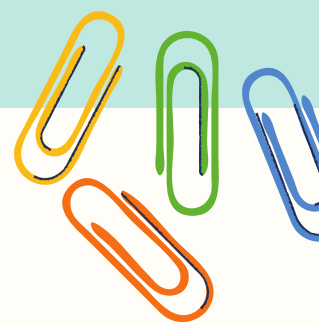
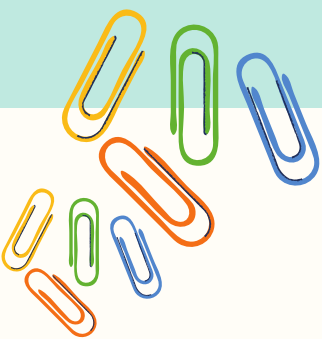




Enrolment CHECKLIST

- ☐ Completed Xplor Enrolment Form
(Enrolment will not progress until all required documents are provided)
- ☐ Immunisation record and Birth Certificate have been provided to the service.
(If not able to upload via enrolment email a copy to oshc@freshwaterpandc.com.au)
- ☐ Submitted payment details for direct debit
- ☐ Read Family Information Pack
- ☐ Parent has attended a Parent Information Session (approx 30mins) and received enrolment pack
- ☐ Complete Medical Management Plan for medical conditions e.g. Anaphylaxis/Asthma/ADHD/ASD/routine medication etc.
- ☐ Child has attended an orientation walk-through (approx 20min)
- ☐ Lodged claim for Child Care Subsidy with Centrelink/Checked CCS is active
- ☐ Approved the Complying Written Agreement (CWA) via Xplor and Government Enrolment via Centrelink/MyGov

Please be aware that all steps are required to be completed before sessions of care will be booked for your child.

